

**CALEDONIA COMMUNITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
DUNCAN LAKE MIDDLE SCHOOL AUDITORIUM
OCTOBER 18, 2021**

MINUTES

- 1. Call to Order** – Board President White called the meeting to order at 6:03 p.m.
 - 2. Pledge of Allegiance** – The Pledge of Allegiance was recited.
 - 3. Roll Call – Secretary Asper called the roll.**
Present: Asper, Barber Garcia, Isic, Morris, White
Absent: Clement, Saidoo
 - 4. Consent Agenda**
 - a. Motion by Morris and supported by Barber Garcia that the board approves the consent agenda as presented:
 1. September 20, 2021 Minutes
 2. October 2021 Personnel Report
 3. September 2021 PayablesAyes: Asper, Barber Garcia, Isic, Morris, White
Nays: None
Motion Carried.
- 5. Reports and Information**
 - a. Student Representative - No report was given
 - b. District Enrollment - The superintendent presented to the Board trend enrollment data for the past three school years.
- 6. Discussion Items**
 - a. 20/21 Audit - The chief financial officer presented a recap of the 20/21 budget and the key highlights of the 2020-2021 audit.
 - b. Community Center Construction Contract - The executive director of operations and transportation updated the board on the process of the community center bids and the pivots that took place to keep the scope of the project within 2% of the budget.
 - c. 2022 Roofing Administration Contract - The executive director of operations and transportation updated the board of the status on roofing contracts.
- 7. Board and Superintendent Reports**
 - a. Curriculum and Learning Committee - A board trustee gave a summary from the committee meeting which included these highlights:
 - i. Dress code updated at CHS
 - ii. Extended learning summary
 - iii. Reproductive health update

- iv. Accelerated learning discussion
- v. Finance and superintendent update
- b. Finance and Operations Committee - The chairperson gave a summary form the committee which included these highlights:
 - i. 20/21 audit report presentation
 - ii. Community center and bond projects update
 - iii. District property parcels review
 - iv. Roofing projects
 - v. NSBA discussion
 - vi. Finance, Human resource and Curriculum updates
- c. Board Reports
 - i. No reports were given
- d. Superintendent Report
 - i. MASB delegate handbook was provided via the board memo for the upcoming conference
 - ii. Thank you to the business office on the clean and unmodified 20/21 audit
 - iii. Human resource department reported our sub fill rate which is 5th highest in the county
 - iv. Two staff members were interviewed on the Shelly Irwin show
 - v. Ground breaking ceremony for the new community center is October 27th
 - vi. Dialogue with Doc opportunities will begin taking place in the next month

8. Action Items

- a. 20/21 Audit
 - i. Motion by Barber Garcia and supported by Morris, that the board approve the June 30, 2021 audit as conducted by Gabridge & Company.
Ayes: Asper, Barber Garcia, Isic, Morris, White
Nays: None
Motion Carried.
- b. Community Center Construction Contract
 - i. Motion by Morris and supported by Isic, that the board approve Rockford Construction Inc. to enter into final negotiations and sign contracts with the firms as noted in the recommendation documents for the 2020 Bond projects - Community Center.
Ayes: Asper, Barber Garcia, Isic, Morris, White
Nays: None
Motion Carried.
- c. 2022 Roofing Administration Contract
 - i. Motion by Morris and supported by Isic, that the board approve the Superintendent to enter into final negotiations and sign a contract with the firm of Structure TEC for architectural and engineering services for roofing replacement for the 2020 Bond projects.

Ayes: Asper, Barber Garcia, Isic, Morris, White

Nays: None

Motion Carried.

- 9. Interested Citizens/Public Comment** - The board heard comments from the public during this portion of the meeting.

BREAK

10. Closed Session

- a. Motion by Isic and supported by Morris, that the board meet in closed session as per Michigan Law 15.268, 8(k) for student safety and security planning.

Ayes: Asper, Barber Garcia, Isic, Morris, White

Nays: None

Motion Carried.

The Board met in closed session at 7:30 p.m.

The Board reconvened in regular session at 9:43 p.m. with no formal action taken.

11. Adjournment

- a. Motion by Isic and supported by Morris to adjourn at 9:43 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 18th day of October 2021, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 22nd day of October 2021.

Julie Asper, Secretary
Board of Education