



**CALEDONIA COMMUNITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
ADMINISTRATION OFFICE BOARD ROOM
OCTOBER 21, 2024**

MINUTES

- 1. Call to Order** – President White called the meeting to order at 6:00 p.m.
- 2. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- 3. Roll Call** – Secretary Isic called the roll.

Present: Brandow, Isic, Morris, Nichols, Saidoo, White
Absent: Barber Garcia

4. Student Representative

- a. Caledonia High School student representative shared about a high school sponsored fall activity for the community and also spoke regarding the parameters with the seminar class.

5. Public Comment

- a. The board heard comments from the community.

6. Consent Agenda

- a. Motion by Saidoo and supported by Brandow, that the board approves the consent agenda as presented:
 1. September 16, 2024 Meeting Minutes
 2. October 10, 2024 Committee of the Whole Minutes
 3. September 2024 Payables
 4. October 2024 Personnel Report

Ayes: Brandow, Isic, Morris, Nichols, Saidoo, White
Nays: None
Motion Carried.

7. Superintendent Report

- a. Other Items - Congratulations to the Girls Golf Program, Equestrian Program, Band, and National Honor Society Inductees. The recent national food recall does not affect any of the food purchases made by our district.

8. New Business

- a. Audit Presentation and Budget Update - The auditing firm presented a recap of the key highlights of the 2023-2024 audit. Following that the Chief Financial Officer shared a recap of the fiscal year 2024 and how that impacts the current fiscal budget. The Board will vote during action items on the audit.
- b. Stadium Renovation - Post-Bid Informational Report - A Request For Proposal was published for Stadium Renovations as a part of the 2020 & 2023 Bond construction program. Where alternates were evaluated, considered, and accepted they have been included in the recommended bid awards for those vendors. The Rockford and PMR recommendations are also attached with additional information.

9. Action Items

- a. 2023/2024 Audit
 - i. Motion by Saidoo and supported by Morris, that the Board approves the June 30, 2024 audit as conducted by Gabridge & Company.

Ayes: Nichols, Saidoo, Brandow, Isic, Morris, White
Nays: None
Motion Carried.

- b. Section 127 Plan
 - i. Motion by Saidoo and supported by Brandow, that the Board approves the adoption of a Section 127 Plan for the purpose of reimbursing employees under Section 27k of the State School Aid Act.

Ayes: Isic, Brandow, Nichols, Morris, Saidoo, White
Nays: None
Motion Carried.

- c. Cal Community Center - Furniture Package
 - i. Motion by Saidoo and supported by Morris, that the Board approves the purchase of office furnishings and installation for the Cal Community Center from Custer Office Furniture at a total of \$86,423.22.

Ayes: Brandow, Isic, Morris, Nichols, Saidoo, White
Nays: None
Motion Carried.

- d. Kettle Lake Paving - Design through Bidding
 - i. Motion by Saidoo and supported by Brandow, that the Board enters into a contract with the Structure Tec Group for the design through bidding phases of the 2023 bond project, Kettle Lake Paving.

Ayes: Morris, Nichols, Brandow, Saidoo, Isic, White
 Nays: Nays
 Motion Carried.

- e. Stadium Renovation - Contract Awards
 - i. Motion by Saidoo and supported by Morris, that the Board approves Rockford Construction Company to initiate contracts for the renovation of the Caledonia Schools Stadium from the 2020 and 2023 bond funds for the following bid categories and amounts:

WC #2, Demolition	Pitsch Company	\$ 59,900
WC #3, Concrete	VanLaan Concrete	\$ 698,755
WC #4, Masonry	Burggrabe Masonry	\$ 1,114,135
WC #5, Structural Steel	VanDellen Steel	\$ 579,700
WC #6, General Trades	JKB Construction	\$ 614,765
WC #7, Roofing	Mikalan Roofing, Inc.	\$ 323,400
WC #7.1, Metal Panels and Standing Seam Roofing	Reliable Sheet Metal	\$ 159,600
WC #8, Glass and Glazing	Grand Valley Glass	\$ 301,175
WC #9, Metal Studs and ACT	JKB Construction	\$ 90,163
WC #9.1, Ceramic Tile	Sobie Company, Inc.	\$ 53,025
WC #9.2, Painting	Vork Brothers	\$ 59,960
WC #13, Bleachers	Dant-Clayton	\$ 2,585,000
WC #14, Track Surfacing	StarTrac	\$ 60,000
WC #20, Food Service Equipment	Stafford-Smith Inc.	\$ 201,921
WC #21, Fire Suppression	Grand Rapids Fire Protection	\$ 85,855
WC #22, Plumbing	Advantage Mechanical	\$ 537,500
WC #23, Mechanical	R&R Mechanical	\$ 521,475
WC #26, Electrical	Shoreline Power Services	\$ 1,066,344
WC #31, Site Work & Excavation	Rowland Excavating	\$ 675,691
WC #32, Asphalt Paving	Lite Load	\$ 89,135
WC #32, Fencing	Fence Consultants of West MI	\$ 148,000
WC #32.3, Landscaping	Landscape Design Services	\$ 41,685

Ayes: Saidoo, Morris, Nichols, Isic, Brandow, White
 Nays: None
 Motion Carried.

f. Strategic Plan

- i. Motion by Saidoo and supported by Isic, that the Board approves the Strategic Plan Goals and Strategies as presented.

Ayes: Saidoo, Brandow, Morris, Isic, Nichols, White

Nays: None

Motion Carried.

g. January Organizational & Regular Meeting Date

- i. Motion by Saidoo and supported by Nichols, that the Board establish January 27, 2025, at 6:00 pm as the Organizational and Regular meeting date.

Ayes: Morris, Nichols, Brandow, Saidoo, Isic, White

Nays: None

Motion Carried.

10. Discussion Items (Anticipated consideration for November)

- a. Insulin Litigation - Several educational institutions in the area are participating in this effort.
- b. Remodel of Former District Administration Offices - A proposal for the renovation of a portion of this space for the use of the Caledonia Community Resource Center (CRC) was made that would update approximately two-thirds of the space, including the kitchen and mailroom areas, and would create two restrooms and an open format room for a variety of CRC programs and services that they provide in the district. This use would benefit the district by securing Duncan Lake Middle School (DLMS) away from the CRC event patrons. The unrenovated portion, approximately one-third of the space, will be adapted for the YMCA staff offices (and is expected to also be utilized by some District itinerant staff members). This will provide new office space for the Early Childhood Center (ECC) and open up new space for large group use by the ECC in the former District Professional Development space.

11. Board Comments

- a. None

12. Adjournment

- a. Motion by Saidoo and supported by Morris to adjourn at 7:26 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 21st day of October 2024, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 29th day of November 2024.

Katie Isic, Secretary
Board of Education