



**CALEDONIA COMMUNITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
ADMINISTRATION OFFICE BOARD ROOM
DECEMBER 16, 2024**

MINUTES

1. Call to Order – President White called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance – The Pledge of Allegiance was recited.

3. Roll Call – Secretary Pro Tem Barber Garcia called the roll.

Present: Barber Garcia, Brandow, Morris, Saidoo (left 6:50), White
Absent: Isic, Nichols

4. Recognition

a. Outgoing Board Trustees

5. Student Representative - A variety of events from the high school were shared.

6. Public Comment - The board heard comments from the public.

7. Consent Agenda

a. Motion by Saidoo and supported by Brandow, that the board approves the consent agenda as presented:

1. November 13, 2024 Closed Session Minutes
2. November 18, 2024 Meeting Minutes
3. December 11, 2024 Meeting Minutes
4. November 2024 Payables
5. December 2024 Personnel Report

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White

Nays: None

Motion Carried.

8. Superintendent Reports

- a. Student Achievement - A presentation on student data measures over a variety of assessments were shared.
- b. Filter First Program - An update on the district's implementation of this program was given, along with news of a grant award to assist with costs.
- c. Other Items - The Superintendent shared information on the business department's implementation of a new financial system for the district and of the many concerts, programs and sporting events taking place.

9. Action Items

- a. Bond 2020 - Caledonia Elementary Remodel
 - i. Motion by Saidoo and supported by Morris, that the Board approves The Christman Company to initiate contracts for renovation in Caledonia Elementary School, from the 2020 bond funds for the following bid categories and amounts:

WC #21, Walls/Ceilings	Schepers Brothers Co.	\$136,139
WC #22, Flooring	Ritsema Associates	\$249,695
WC #24, Painting	Eckhoff & DeVries	\$78,995
WC #28, Electrical	Excel Electric	\$208,880

Ayes: Barber Garcia, Saidoo, Brandow, Morris, White

Nays: None

Motion Carried.

- b. Bond 2020 - Transportation School Bus Covering
 - i. Motion by Saidoo and supported by Brandow, that the Board approves The Christman Company to initiate contracts for the construction of a School Bus covering structure from the 2020 bond funds for the following bid categories and amounts:

WC #02, Site Work	Velting Contractors, Inc.	\$134,000
WC #06, Paving	Michigan Paving & Materials	\$69,585
WC #10, Concrete	Choice Concrete Construction	\$217,770
WC #12, Steel	Bennett Steel, LLC	\$384,640
WC #14, Roofing	Action Custom Roofing, Inc.	\$99,260
WC #20, General Trades	D&D Building, Inc.	\$25,115
WC #24, Painting	Blastek, LLC	\$31,825
WC #28, Electrical	Excel Electrical, Inc.	\$280,400

Ayes: Brandow, Barber Garcia, Morris, Saidoo, White

Nays: None

Motion Carried.

- c. Bond 2020 - Community Resource Center Furnishings
 - i. Motion by Saidoo and supported by Morris, that the Board approve the purchase of office furnishings and installation for the Community Resource Center from Custer Office Furniture at a total of \$35,318.49

Ayes: Morris, Brandow, Barber Garcia, Saidoo, White
Nays: None
Motion Carried.

- d. 2024-25 Budget Amendments
 - i. Motion by Saidoo and supported by Brandow, that the Board adopts the proposed 2024-2025 budget amendment resolution.

Ayes: Brandow, Morris, Saidoo, Barber Garcia, White
Nays: None
Motion Carried.

- e. Authorization to Issue 2025 School Building and Site (Series II) and Refunding Bonds
 - i. Motion by Morris and supported by Brandow, that the Board adopts the resolution authorizing the issuance of the 2025 School Building and Site Bonds, Series II (General Obligation-Unlimited Tax) and authorizing the refunding of the 2014 Bonds according to the terms of the resolution.

Ayes: Barber Garcia, Brandow, Morris, White
Nays: None
Motion Carried.

- f. Neola Policy Revisions, Second Reading and Adoption
 - i. Motion by Morris and supported by Brandow, that the Board conduct a second reading and adopt immediately the following policies:
0151 – Organizational Meeting
1130 – Conflict of Interest
3110 – Conflict of Interest
3120.08 – Employment of Personnel for Co/Extra-Curricular Activities
4110 – Conflict of Interest
5136 – Personal Communication Devices
5340 – Student Accidents
5500 – Student Conduct
6110 – Grant Funds (Uniform Grant Guidance)
6111 – Internal Controls
6112 – Cash Management of Grants
6114 – Cost Principles – Spending Federal Funds

6325 – Procurement – Federal Grants/Funds
6550 – Travel Payment & Reimbursement
7310 – Disposition of Surplus Property
7440.03 – Small Unmanned Aircraft Systems
7450 – Property Inventory
7530.02 – Staff Use of Personal Communication Devices
8321 – Criminal Justice Information Security
8760 – DELETE – Student Accident Insurance
9111 – DELETE – Telephone Communications

Ayes: Morris, Brandow, Barber Garcia, White
Nays: None
Motion Carried.

- 10. Discussion Items - Anticipated Board Consideration, 01/27/25**
- a. Strategic Plan Action Steps - As a follow-up to the approval of the district's refreshed Strategic Plan, a set of draft action steps for meeting the associated goals have been developed with a request for Board feedback following review.
 - b. Other Items - None

- 11. Board Comments**
- a. House Bill 5068 status update
 - b. There will be no committee meeting for January.

Board Recess

12. Closed Session

- a. Superintendent Evaluation - MCL 15.268(a)

Motion by Morris and supported by Brandow that the Board convenes in closed session as permitted under the Michigan Compiled Laws 15.268(A) to discuss the evaluation/mid-year progress at the request of the Superintendent.

Ayes: Barber Garcia, Brandow, Morris, White
Nays: None
Motion Carried.

The Board met in closed session at 7:13 p.m.

Motion by Brandow and supported by Morris hat the Board reconvene in regular session.

Ayes: Barber Garcia, Brandow, Morris, White
Nays: None
Motion Carried.

The Board reconvened in regular session at 9:04 p.m. with no action being taken during closed session.

13. Anticipated Action Item

- a. Superintendent Evaluation
 - i. Motion by Morris and supported by Brandow, that the board accept the evaluation rating of Effective for the Superintendent's 2024 evaluation.

Ayes: Morris, Brandow, Barber Garcia, White
Nays: None
Motion Carried.

14. Adjournment

- a. Motion by Morris and supported by Brandow to adjourn at 9:05 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 16th day of December 2024, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 3rd day of February 2025.

Brittany Barber Garcia, Secretary Pro Tem
Board of Education